

**Plum Borough School District  
Facilities Committee Meeting Minutes  
January 2012**

**Date:** January 17, 2012

**Time:** 6:00 PM

**Location:** Cafeteria Conference Room, Plum Senior High School

**Purpose:** Discuss Facilities Matters for the Month of January 2012

**Committee Members:** Mr. Shane McMasters Chairperson; Mr. Zucco and Mr. Dowdell Members

**Administrative Representatives:** Dr. Glasspool, Dr. Rossi and Mr. Brewer

**Aramark Representative:** Mr. Bob Holleran, Facilities Supervisor

**Construction Representatives:** Mr. Steve Ackerman, LR Kimball, Architects

Mr. Steve Peterman, Massaro Corp., Construction Manager

Mr. Dennis Russo, Russo Construction, Owner's Representative

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I. Called Meeting to Order at 6:02 pm

II. Citizen's Comments:

A. On agenda Items

**None**

B. On non-agenda items.

**Mr. Bill Ferguson asked if the District has any plans to re-use or raze Pivik after its move to new school.**

*Mr. McMasters said no decisions have been made yet on the use of Pivik after the move, Mr. Drake said a Strategic Plan is needed for all buildings in District. A discussion was held about the recent Board Tour of the new Elementary School.*

III. Agenda Action Items:

1. Recommend approval of Use of Facilities Applications as presented - Attachment #1

*Some discussion was held by Board Members about the Berks Regional tennis application for Tennis Courts in spring. Mr. Zucco questioned the impact this group may have on the public's use of the courts. Afterwards Mr. McMasters said he would recommend approval of all applications including Berks.*

**Committee Recommendation: Move to approve to Public Agenda**

2. Recommend approval to accept proposal to complete three year Asbestos Re-inspections of district facilities.

**Committee Recommendation: Move to approve to Public Agenda**

2. Recommend approval for two year renewal agreement for PM of PoolPak unit

*Board asked that because of increase in renewal agreement that more quotes are solicited; Mr. Holleran said he will get additional quotes before January 31<sup>st</sup> Board Meeting*

**Committee Recommendation: table for now**

4. Recommend approval of Elementary Construction /New Softball Field Invoices as attached for Nello, Massaro, Russo Construction, Andrews & Price see attachment #2

**Committee Recommendation: Move to approve to Public Agenda**

IV. Informational Discussion Items:

1. Aramark – Mr. Pat O’Donnell – Service Updates  
*Mr. O’Donnell was unable to attend; Mr. Holleran said a Monthly Joint Review is held with Administration and that report can be shared with the Board by Dr Glasspool. A discussion was held about loose floor tiles in HS café, a long term solution is needed.*
2. Gleason Group – Mr. Mike Gleason – Summary of services  
*Mr. Gleason handed out documents and gave an overview of the services provided for the District by Gleason Insurance. He recommended that the Fall 2010 Risk Assessment done by his company be re-checked for updates. A Board discussion was held about a variety of insurance related topics: vandalism coverage; deductible amounts; safety committee attendance; use of facilities by employees and risk of WC claims; terrorism coverage.  
Mr. Gleason handed out brochures for a Security Scanner product-informational purposes only*
3. Dr. Glasspool – Discussion on naming of new Pivik Elementary School  
*Dr. Glasspool said that a name for the new Elementary school needs to be chosen by February 28<sup>th</sup> Board Meeting, so that signage can be ordered and installed in a timely fashion. Mrs. White and Mr. Collela said they are not in favor of a name change, preferring to keep the “Pivik” name for historical reasons. A Board discussion ensued about potential names and the naming process.*
4. Dr. Glasspool – Discussion on new playground at new Pivik Elementary School  
*A brief discussion was held among Board members and Dr. Glasspool about the funding for a potential new playground at the new Elementary School, and possible involvement of the Pivik PTO.*
5. Discuss use of facility requests by individuals for use of areas not addressed in Policy 707, namely senior high weight room – Attachment #3  
*A Board discussion was held about Policy 707, specifically the Facility requests submitted by District employees to use the HS Fitness Center after work hours. A possible solution proposed by Solicitor Price was to add a Fifth group-“employee” to Policy 707. Mr. Collela said that the timing is not good for the School Board on this issue and that the District is not in “the Health Fitness” business. Mr. Dowdell indicated he would support Facility Requests by employees at no charge, Mr. McMasters said the employee requests would not be moved for approval.*

6. Potential Holiday Park and Adlai Stevenson renovations.

*A lengthy discussion was held among Board Members, Dr. Glasspool and Mr. Denny Russo about potential renovations to Holiday Park and Adlai Stevenson. Mr. Russo said that for the cost of Renovating both schools the District could build another Elementary School similar to the “new” Pivik. Further discussion ensued on a new Feasibility Study, the use of Old Pivik and strategic planning that is needed for all buildings.*

7. Construction Updates:

A. New Pivik Elementary Project / Softball Field updates:

Mr. Ackerman, LR Kimball – New Pivik Elementary School and Softball Field

Mr. Peterman, Massaro - New Pivik Elementary School

Mr. Russo, Russo Construction – New Pivik Elementary School and Softball Field.

*Updates were given on progress of the new Elementary school and the new Softball Field. Under advisement of Solicitor Price, the Board needs to be addressed on possible litigation over the new Elementary School roof. Approval was given for a change order for Dual Smart Boards (instead of TVs/Mounts) at the new Elementary School.*

**Committee Recommendation: Move to approve to Public Agenda**

B. Discuss Construction Cash Flow Schedule. See schedule provided by Massaro.

V. New Business Roundtable.

*Mr. Colella Talked about the District providing a Winter Safety Update on the school website and noted that other districts provide this feature.*

*Dr. Glasspool discussed the 2012-13 School Calendar and clarified reasoning for the 6 snow Days built in to the calendar. He also discussed changes made by the Borough to snow removal zones.*

VI. Next Facilities Meeting: Wednesday February 15<sup>th</sup> , 2012.

VII. Adjournment at 8:51 pm